



Filing a Return as a Ethanol Producer Manual Data Entry

FILE AND PAY AT:
<http://sd.gov/epath>

BENEFITS OF EPATH

- Provides 24/7 access to file and pay returns by electronic means
- Easy Data entry or Data upload
- System does all calculations
- Pay by ACH Debit or ACH Credit

Features

- Amend returns online
- Review returns, payments, outstanding returns, and account balances
- Make payments
- View pending payments and make changes to pending payments
- Use bank account for a one-time payment or save account information for future payments
- Use one EPath account to file and pay taxes for multiple licenses for same owner
- Assign additional users access to specific licenses on your EPath account
- Change your password, security questions, and email address at any time

Login >

Log in to your Account

Username:

Password:

[Forgot your Password?](#)

Continue

Create an Account

If you are not already using EPath to access your account, create an account now.

Create Account

Watch Video on
Creating an Account

Use EPath to file and pay the following taxes:

911 Emergency Surcharge
Bank Franchise Tax
Contractors' Excise Tax
Sales and Use Tax

Motor Fuel:

Biodiesel Producer	Blender
Ethanol Broker	Ethanol Producer
Importer/Exporter	LNG
LPG User	LPG Vendor
Supplier	

Make a Payment >

If you don't have an EPath account and need to make a payment by ACH Debit or Credit Card for the Taxes Listed above.

If you owe tax and do not have a tax license, please call 1-800-829-9188.



Due Dates Calendar

ACCESS
EPATH HELP
FROM EVERY
SCREEN

Please refrain from using the browser's back button while using this site.

This site uses SSL (Secure Sockets Layer) encryption to protect your information.

[Privacy Statement](#)

Each  has help information, simply point to the  to display the information.

Main Menu >

File and/or pay taxes.

- ▶ [File or Amend Return/Payment](#) 
- ▶ [Upload Additional Documentation](#) 

- ▶ [Payment Only](#) 

Select an account function to perform.

- ▶ [Add/Edit User Accounts](#) 
- ▶ [Cancel Licenses](#)
- ▶ [Print License Card](#)

- ▶ [Change Profile](#) 
- ▶ [Add a License](#)

View History.

- ▶ [View Account Activity](#) 
- ▶ [View Pending Items](#) 


- ▶ [View/Edit Pending Electronic Payments](#) 
- ▶ [View Deleted Electronic Payments](#) 

Log out

Main Menu >

File and/or pay taxes.

▶ **File or Amend Return/Payment** 

▶ [Upload Additional Documentation](#) 

▶ [Payment Only](#) 

Tax Return Filing Menu >

Select the license, filing option and period. When finished click the 'Next' button on the bottom of the page.

Note: Only returns currently due or past due may be filed. Returns may be filed on or after the first of the month after the reporting period. (Example: May return is available June 1)

If the return you wish to file or amend is not listed under any of the three options, please call 1-800-829-9188.

Filing Options

☒ File a Return For:

☐ Amend a Return For: 

☐ Edit a Saved Return:

Select the Data Entry Method:

3000-1000-EP Wonder Woman Corporations (Ethanol Producer) 

--Please select a Period--

DEC 2015 (Monthly Return)

NOV 2015 (Monthly Return)

OCT 2015 (Monthly Return)

SEP 2015 (Monthly Return)

AUG 2015 (Monthly Return)

☐ Manual Data Entry

Log out

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Step 2: Choose from Filing Options to file, amend, or edit returns

Step 1: Use the dropdown boxes to display license numbers and returns

Tax Return Filing Menu >

Select the license, filing option and period. When finished click the 'Next' button on the bottom of the page.

Note: Only returns currently due or past due may be filed. Returns may be filed on or after the first of the month after the reporting period. (Example: May return is available June 1)

If the return you wish to file or amend is not listed under any of the three options, please call 1-800-829-9188.

Filing Options

- ☒ File a Return For:
- ☐ Amend a Return For: ⓘ
- ☐ Edit a Saved Return:

Select the Data Entry Method:

3000-1000-EP Wonder Woman Corporations (Ethanol Producer)	▼
NOV 2015 (Monthly Return)	▼
—Please select a Period—	▼
—Please select a Period—	▼

- ☐ Upload File Containing Data
- ☒ Manual Data Entry

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Step 3: Choose a Data Entry Method to input a schedule

Manual Data Entry allows you to enter the information one transaction at a time directly into EPath.

Step 4: Click Next

PRODUCT TYPES, SCHEDULE TYPES, AND MODE OF TRANSFER

- ❖ You will only be reporting Ethyl Alcohol sales so the product type entered will always be 123. Depending on the type of activity conducted, below are the schedule types and modes that you will use. When uploading an electronic schedule the following schedule types will automatically record the gallons you report on the line listed in the description box.

<u>Schedule Type</u>	<u>Description</u>
5	This schedule type will be used to report transactions of Ethyl Alcohol that was sold for use or used in licensed motor vehicles upon which fuel tax is due. This amount will be reported on <u>Line 5</u> of the tax return.
6a	This schedule type will be used to report transactions of Ethyl Alcohol that was sold tax exempt to license Importer/Exporters for export. This amount will be reported on <u>Line 4</u> of the tax return.
10	This schedule type will be used to report transactions of Ethyl Alcohol that was sent to other tax exempt entities. This amount will be reported on <u>Line 4</u> of the tax return.

- ❖ How the fuel was transported will also need to be listed on the schedule. Below are the codes that will be used and what they stand for.

<u>Mode</u>	<u>Description</u>
J	Truck
R	Rail Car
B	Barge
PL	Pipeline

Example: Return Data Entry

Step 1: Enter the information from your records into each box.

The Purchaser's FEIN or Social Security cannot be substituted for 999999999 if they are not available

Return Data Entry >

Filing NOV 2015 Return For 3000-1000 EP

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Enter the information for each listing in the fields provided below and click the 'Save' button to add/edit the listing. You may delete or edit records after they have been added. When done entering all listings click the 'Next' button to continue.

Schedule Type	5 - Gallons delivered with tax collected	Destination State	SD
Product Type	123 - Alcohol	Sold To	A Purchaser
Carrier Name	A Carrier Name	Purchaser's FEIN	999999999
Carrier FEIN	123456789	Date Shipped	11/01/2015
Mode	J	Manifest Number	123456
Origin State	SD	Gross Gallons	1500

☐ Clear form after updates

Page 0 of 0 | Total Records: 0

[Save Schedule Information](#)

Step 2:
Click Save
after each
entry.

If you check this box it will
clear the form to enter the
next transaction.

Date Shipped is
the Transaction
Date

Step 3: Once you have entered and
saved all of your information click
Next.

TIP: Calculate entries
before continuing on
in the process.

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Ethanol Producer Return

DENATURED FUEL-GRADE ALCOHOL INVENTORY SALES

1. Total gallons of fuel-grade alcohol in inventory at beginning of reporting period	Manual Entry
2. Total gallons of fuel-grade alcohol produced or upgraded during reporting period	Manual Entry
3. Subtotal gallons of fuel-grade alcohol (Add Lines 1 and 2)	20,000
4. Total gallons of fuel-grade alcohol sold to licensed brokers and exporters	5,900
5. Total gallons of taxable fuel-grade alcohol sold to non-licensed brokers and exporters	9,600
6. Total gallons of fuel-grade alcohol sold during reporting period (Add Lines 4 and 5)	15,500
7. Total gallons of fuel-grade alcohol in inventory at end of reporting period (Subtract Line 6 from Line 3)	4,500

ETHANOL PRODUCTION INCENTIVE

8. Total gallons biobutanol produced	Manual Entry
9. Total gallons ethyl alcohol shipped out of the United State of America	Manual Entry
10. Total gallons fuel-grade sold during reporting period (Record amount from Line 6 here)	15,500
11. Total gallons fuel-grade alcohol produced out-of-state	Manual Entry
12. Net gallons eligible for production payment (Subtract Line 11 from Line 10 and add Line 8 + Line 9)	15,500
13. Production Payment Rate	\$0.20
14. Production payments allowance for this reporting period (Multiply Line 12 by rate on Line 13)	\$3,100.00

TAXES AND FEES DUE

15. Allowance(If Filing on Time) (Multiply Line 5 by 0.0225)	0
16. Fuel Tax Due (Subtract Line 15 from Line 5 and multiply by \$0.14)	\$1,344.00
17. Tank Inspection Fee (Multiply Line 5 by \$0.02)	\$192.00
18. Total gallons of natural gasoline used for denaturing alcohol	Manual Entry
19. Total gallons of gasoline used for denaturing alcohol	Manual Entry
20. Net Credit Due for gallons used as a denaturant (Multiply Lines 18 & 19 by \$0.28 tax rate)	\$0.00
21. Tank Inspection Fee (Multiply Lines 18 & 19 by \$0.02)	\$0.00
22. Total credit for this reporting period (Add Lines 20 and 21)	\$0.00
23. Total taxes and fees for this reporting period (Add Lines 16, 17, and subtract Line 22)	\$1,536.00
24. Interest	\$46.08
25. Penalty	\$153.60
26. Total Due (Add Lines 23, 24, and 25)	\$1,735.68

Calculate

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Step 1:

Lines 1,2,
8,9, 11, 18,
and 19 are
entered in
manually

Step 2:

Click
Calculate

Step 3:

Click Next

Example: Returns with Tax Due




On the Payment Method page you have the option to pay the tax amount due on your return. If no tax is due you will not reach this page.

Payment Method >

Filing NOV 2015 Return For 3000-1000-EP

Step 1:
Choose a
Payment
Method

Select the Payment Method you will be using

- ☐ ACH Debit ?
☐ ACH Credit ?
☐ Credit Card   

A non-refundable convenience fee of 2.45% will apply if you pay by credit card.

Credit Card payments are processed by Elavon Inc. You will be taken to Elavon's site to enter your credit card information after you submit your return.

☐ No Payment at this time. (Interest will apply to late payments.)

[File Preview](#)

[EB Summary](#)

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[Make Payment](#)

[Verify Info](#)

If you choose to make a payment at a later date select No Payment at this time and click Next.

Step 2: Follow the prompts to make a payment if you choose to make a payment at this time

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Step 3: Click
Next

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Ethanol Producer Return

DENATURED FUEL-GRADE ALCOHOL INVENTORY & SALES

1. Total gallons of fuel-grade alcohol in producer's inventory at beginning of reporting period	20,000
2. Total gallons of fuel-grade alcohol produced or upgraded during reporting period	80
3. Subtotal gallons of fuel-grade alcohol (Add Lines 1 and 2)	20,080
4. Total gallons of fuel-grade alcohol sold to licensed ethanol brokers and exporters	5,900
5. Total gallons of taxable fuel-grade alcohol sold to non-licensed ethanol brokers and exporters	9,600
6. Total gallons of fuel-grade alcohol sold during reporting period (Add Lines 4 and 5)	15,500
7. Total gallons of fuel-grade alcohol remaining in inventory at end of reporting period (Subtract Line 6 from Line 3)	4,580

ETHANOL PRODUCTION INCENTIVE

8. Total gallons biobutanol produced	50
9. Total gallons ethyl alcohol shipped out of the United State of America	35
10. Total gallons fuel-grade sold during reporting period (Record amount from Line 6 here)	15,500
11. Total gallons fuel-grade alcohol produced out-of-state	100
12. Net gallons eligible for production payment (Subtract Line 11 from Line 10 and add Line 8 + Line 9)	15,485
13. Production Payment Rate	\$0.20
14. Production payments allowance for this reporting period (Multiply Line 12 by rate on Line 13)	\$3,097.00

TAXES AND FEES DUE

15. Allowance (If filing on time) (Multiply Line 5 by 0.0225)	0
16. Fuel Tax Due (Subtract Line 15 from Line 5 and multiply by \$0.14)	\$1,344.00
17. Tank Inspection Due (Multiply Line 5 by \$0.02)	\$192.00
18. Total gallons on natural gasoline used for denaturing alcohol	1,500
19. Total gallons of gasoline used for denaturing alcohol	5,000
20. Net Credit Due for gallons of gasoline and/or natural gasoline used as a denaturant (Multiply Lines 18 & 19 by \$0.28 tax rate)	\$1,820.00
21. Tank Inspection Fee (Multiply Lines 18 & 19 by \$0.02)	\$130.00
22. Total credit for this reporting period (Add Lines 20 and 21)	\$1,950.00
23. Total taxes and fees for this reporting period (Add Lines 16, 17, and subtract Line 22)	(\$414.00)
24. Interest Due	\$0.00
25. Penalty Due	\$10.00
26. Total Due (Add Lines 23, 24, and 25)	(\$404.00)

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TIP: Always remember to review your entries before continuing on in the process.

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Please verify your Return information. Use the 'Back' button or select a link from the side menu to go to the appropriate page to fix the errors.

To submit your Return read the 'Filing Agreement', enter your log in password, and click the 'Submit' button.

Return Information

License:	3000-1000-EP	Period:	11/2015
Name:	WONDER WOMAN CORPORATIONS	Return Due Date:	3/23/2016
File Code:	Required Calendar Monthly	Return Type:	EP - Original
		Total Tax Due:	(\$414.00)
		Interest/Penalty:	\$10.00
		Total Due:	(\$404.00)
		Payment Type:	

Filing Agreement

By rekeying my log in password I declare and affirm under penalty of perjury that this return has been examined by me, and to the best of my knowledge and belief is in all things true and correct. I understand that by submitting this return electronically it is my intention to have the South Dakota Department of Revenue accept it as filed.


Login Password:

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Submit

Reminder: Clicking Submit will finalize the filing process. Make sure to look everything over one last time.

Confirmation Information >

Confirmation	
Confirmation Number:	117251341694570807
Date Submitted:	Jun 09, 2016 5:25 PM
Return	
License:	3000-1000-EP
Period:	11/2015
Return Type:	EP- Original
Return Due Date:	Mar 23, 2015
Total Amount Due:	-\$404.00
 View/Print Full Return	

Please Note: You will **NOT** be able to print your return after you return to the main menu. Click View/ Print Full Return to print your return

Find additional information and instructions for using EPath
at: <http://dor.sd.gov/epath/>

Questions?

Call: 605.773.8178
Email: sdmotorfuel@state.sd.us